

MINUTES OF TONTO BASIN FIRE DISTRICT
BOARD OF DIRECTORS MEETING
Regular Session
July 18, 2025

Call to Order: This regular session Board Meeting was called to order at 0932 hours by Chairman John France at Tonto Basin Fire Station #1, 46189 N AZ Highway 188, Tonto Basin, AZ.

Pledge of Allegiance: Led by John France.

Roll Call of Board Members: The following Board Members were present: Chairman John France, Clerk Debra “Deb” Morris, Secretary/Treasurer Robert Cooper, Board Member Clifford “Cliff” Metz, and Board Member Brian Nail.

Also Present: Chief James Stoltenberg. Trenton Cline.

Ben Archer-Clowes “Ben” with James Vincent Group (JVG) via Teams.

Awards & Recognition: Chief Stoltenberg recognized Brandi Morris, Teresa Miller, Trenton Cline and Trystan McBlane for putting up a new wind sock at the helicopter landing zone. The Chief also recognized Brandi, Teresa, and Thomas Young for filling in for the open Medic position to ensure the Fire District maintained the proper level of coverage.

Reading and Approval of the June 18, 2025 Regular Session Meeting Minutes: The draft minutes from the prior Regular Session Board Meeting on June 18, 2025 were reviewed. Following the review of the prior meeting minutes on June 18, 2025, a motion to approve the minutes was duly made by Board Member Cliff Metz and seconded by Board Member Deb Morris. The meeting minutes were unanimously approved and adopted.

Chief’s Report: The Chief’s Report was presented by Chief Stoltenberg. Discussions ensued on the items as presented.

Following the Chief’s report a break was called at 1034 hours by Chairman John France. Chairman France called the meeting back to order at 1039 hours.

Financial Report: Ben presented the monthly financial reports with the following ending balances as of 6/30/2025:

National Bank:	\$ 140,417.82
Warrant Account:	\$ 718,375.99
Capital Reserve Account:	\$ 351,009.74

Following discussions on the Chief’s Report and the Financial Reports a motion was made to accept both reports as presented by Board Member John France and seconded by Board Member Cliff Metz. The vote to accept both reports was unanimous.

Agenda item 10, Chief’s Annual Performance Appraisal was moved forward to this portion of the meeting.

Discussion/Information and Action: proceeded regarding presenting the Chief’s Annual Performance Review to Chief Stoltenberg by John France. All five Board Members provided their feedback on the Chief’s performance. Overall, the Chief did a very good job and as such he was given an Exceeds Standards by the Board. He received 178 points out of a possible 180 points which averaged to 35.6 points out of a possible 36 points. Based on the rating Board Member John France duly made a motion to approve the performance rating of Exceeds

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Standards, a merit increase of 6%, and a one-time bonus of \$1,000. The motion was seconded by Board Member Deb Morris. The performance rating of Exceeds Standards, the merit increase of 6%, and the one-time bonus of \$1,000 for the Chief was unanimously approved.

Ben left the meeting following the Chief's Annual Review

Call to the Public – Agenda Items: None

Discussion/Information: Trenton Cline presented an update on the Tonto Basin Firefighters (TBFF) Association. The update included a list of the TBFF Association Board Members and updates on completed and upcoming activities. Completed activities included updating of the Association By-laws, the completion of the TBFF Association website ("Tonto Basin Firefighters Association"), and the Butch Kelly scholarship. Upcoming activities include implementing a "Bricks R Us" fundraiser where people can purchase bricks to be placed at Station 91, an "Art Chamberlain" Fishing Tournament on October 11th, 2025, and basketball "open gym" at the Tonto Basin School. Proceeds from these activities will go to the TBFF Association for scholarships and other community support activities. The Board recognized and thanked the TBFF Association for all of their community support and hard work. No action was taken on this item.

Discussion/Information: Chief Stoltenberg and Board Member Deb Morris gave an update on the Station 92 property line variance. In order for the variance to continue the Fire District needs a legal description of the property from the surveyor. Following this the property will have to go through the title company followed by an application for a zoning variance. As part of the zoning variance the District will be required to send out notices to all property owners within 300 feet (13 owners) and be at Station 92 on a specific day and time in order to hear any potential concerns. The intent would be to hold a Special Board Meeting on the specific day and time to hear any concerns and answer any questions. No action was taken on this item.

Call to the Public – Non-Agenda Items: None

Adjournment: There being no further business to come before the Board a motion to adjourn the meeting was made by Board Member Cliff Metz and seconded by Board Member Deb Morris. The vote to adjourn was unanimously adopted and the meeting adjourned at 1134 hours.