

NOTICE OF MEETINGS

The Governing Board of the Tonto Basin Fire District will meet in regular session, Thursday, September 18, 2025, at 0930 hrs. (9:30 a.m.). The meeting will be held at Station 91, 46189 N AZ Highway 188 Tonto Basin, AZ 85553.

The Governing Board reserves the right and may vote to go into executive session on any agenda item, pursuant of A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney or to discuss personnel matters pursuant of A.R.S. § 38-431.03 (A)(3). No decisions or actions will be taken in Executive Session.

The following topics, and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action and the Board reserves the right to change the order of the items on the agenda.

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL OF BOARD MEMBERS
4. AWARDS & RECOGNITION
5. READING AND APPROVAL OF THE AUGUST 21, 2025 REGULAR SESSION MEETING MINUTES
6. REPORTS AND CORRESPONDANCE
 - A. CHIEF'S REPORT
 - B. FINANCIAL REPORTS
7. CALL TO THE PUBLIC- AGENDA ITEMS (3 MINUTE MAXIMUM)

A.R.S. 38-431.01- At this time, the public may speak to the board on any item listed on the agenda. The board expects that citizens who address the board will present concerns regarding the activities in question, rather than make personal attacks on board members, fire district staff or personnel, or other persons in attendance or absent. In addition, questions or comments on matters that are currently under legal review will not be accepted.
8. DISCUSSION/INFORMATION AND ACTION: Present, discuss, and approval of the change to Pulsepoint Billing for ambulance billing.

9. **DISCUSSION/INFORMATION AND ACTION:** Present, discuss, and approval of adding Deb Morris as Board Member at Large for the Tonto Basin Fire District.
10. **CALL TO THE PUBLIC: NON-AGENDA ITEMS (3 MINUTE MAXIMUM)**
Consideration and discussion of comments and complaints from the public on non-agenda items. Those wishing to address the Tonto Basin Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed at them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.
11. **ADJOURNMENT** If any disabled person needs any type of accommodation, please notify the Tonto Basin Fire District prior to the scheduled meeting time.

MINUTES OF TONTO BASIN FIRE DISTRICT
BOARD OF DIRECTORS MEETING
Regular Session
September 18, 2025

DRAFT

Call to Order: This regular session Board Meeting was called to order at 0932 hours by Chairman John France at Tonto Basin Fire Station #1, 46189 N AZ Highway 188, Tonto Basin, AZ.

Pledge of Allegiance: Led by Brian Nail.

Roll Call of Board Members: The following Board Members were present: Chairman John France, Secretary/Treasurer Robert Cooper, Board Member Clifford "Cliff" Metz, and Board Member Brian Nail.

Also Present: Chief James Stoltenberg. Firefighter Trenton Cline.

Ben Archer-Clowes "Ben" with James Vincent Group (JVG).

Debra "Deb" Morris and Junior Morris.

Administrative Assistant Lore Lee Taylor

Awards & Recognition: None to report.

Reading and Approval of the August 21, 2025 Regular Session Meeting Minutes: The draft minutes from the prior Regular Session Board Meeting on August 21, 2025 were reviewed. Following the review of the prior meeting minutes on August 21, 2025, a motion to approve the minutes was duly made by Board Member Cliff Metz and seconded by Board Member Brian Nail. The meeting minutes were unanimously approved and adopted.

Chief's Report: The Chief's Report was presented by Chief Stoltenberg. Discussions ensued on the items as presented.

Financial Report: Ben presented the monthly financial reports with the following ending balances as of 8/31/2025:

National Bank:	\$ 253,573.41
Warrant Account:	\$ 733,979.61
Capital Reserve Account:	\$ 353,913.90

Following discussions on the Chief's Report and the Financial Reports a motion was made to accept both reports as presented by Board Member John France and seconded by Board Member Cliff Metz. The vote to accept both reports was unanimous.

Junior Morris left the meeting following the Financial Report.

Call to the Public – Agenda Items: None

Discussion/Information and Action: The change to Pulsepoint Billing for ambulance billing was tabled to a future meeting. No action was taken.

Discussion/Information and Action: Chairman France highlighted the letter from the Tonto Basin Fire District (TBFD) attorney whereby Deb Morris could remain a Member at Large for TBFD with the stipulations that she would not have voting rights or other Board Member rights per Arizona Open Meeting Law. The potential Member at Large would allow Deb to assist

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TBFD if or when necessary. Following discussions a motion was made to make Deb Morris a Non-Voting Member at Large of the TBFD Board of Directors by Board Member Cliff Metz and seconded by Board Member Brian Nail. The vote to make Deb Morris a Non-Voting Member at Large of the TBFD Board was unanimous.

Call to the Public – Non-Agenda Items: Trenton Cline informed everyone that the Tonto Basin Firefighters Association would be donating some money to the two Timber Mesa firefighters' families who recently lost their lives in a head on collision.

Trenton also updated the Board on the upcoming Art Chamberlain Memorial Cup fishing tournament. Board Members who will be assisting are asked to be there by 11:30 to help cook for the children who will be fishing. Board Members will also cook for the fishing tournament participants at about 3 p.m. when they return for weigh in. The tournament will be held at Windy Hill and the festivities will be held at the Bobcat Parking lot.

Cliff Metz updated everyone on battery collection and stated that Home Depot will only take batteries that they have sold. Payson only has a battery drop off once per year. Will continue to look into potential options in Tonto Basin.

Chairman John France welcomed Administrative Assistant Lore Lee Taylor to the team.

The annual Christmas Party is tentatively scheduled for December 5, 2025 at 4 p.m.

Adjournment: There being no further business to come before the Board a motion to adjourn the meeting was made by Board Member Cliff Metz and seconded by Board Member Brian Nail. The vote to adjourn was unanimously adopted and the meeting adjourned at 1020 hours.



Tonto Basin Fire District
46189 N AZ Highway 188, Tonto Basin, AZ 85553

Monthly Financial Report – August 2025

Attached are the following for your information and review:

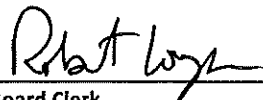
1. Balance Sheet as of August 31, 2025.
2. Statement of Reconciled Cash Balances as of August 31, 2025.
3. Income Statement of Revenues and Expenditures for the month ending August 31, 2025.
4. Graph of Income and Expenses Year-to-Date.
5. Monthly Disbursement Report.
6. 12-Month Cash Flow.

Key points:

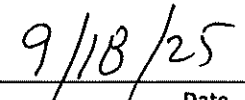
- Revenue for the month of August is \$98,315 which is under budget by \$51,686.
 - Tax Revenue for August is \$1,193 which is over budget by \$317.
 - Non-Tax Revenue for August is \$97,122 which is under budget by \$52,003, driven by grant revenue.
 - Grant Revenue received for August is \$0 which is under budget by \$63,000.
- Expenses for August totaled \$90,664, which is under budget by \$106,691.
 - Personnel Costs is under budget by \$23,115, driven by regular and wildland wages.
 - Vehicles & Equipment expenses is under budget by \$18,419, driven by less than anticipated vehicle repair expenses.
 - Managerial Expenses are under budget \$64,551, driven by grant expenses.
 - Grant Expenses for August is \$1,145 which is under budget by \$61,855.
- YTD Total Revenue is \$172,501 which is \$129,455 under budget.
 - Grant Revenue is \$0 which is under budget by \$126,000.
- YTD Expense is \$225,612 which is \$211,985 under budget, driven by grant expenses.
 - Grant Expenses is \$2,442 which is \$123,558 under budget.

Please contact the Finance Department at (480) 422-9777 for any questions or concerns regarding this report.

This report and the attached detailed reports have been reviewed and approved by the Fire Board.



Board Clerk



Date

7:12 AM

09/11/25

Accrual Basis

Tonto Basin Fire District
Balance Sheet Prev Year Comparison
As of August 31, 2025

	Aug 31, 25	Aug 31, 24	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
100 · Cash - County Treasurer	733,094.25	623,879.04	109,215.21
110 · Cash - National Bank	251,564.62	148,056.17	103,508.45
120 · Cash- Investments	353,913.90	342,063.55	11,850.35
130 · Cash - Petty	282.68	150.00	132.68
Total Checking/Savings	<u>1,338,855.45</u>	<u>1,114,148.76</u>	<u>224,706.69</u>
Accounts Receivable			
195 · Accounts Receivable - General	1,820.04	0.00	1,820.04
180 · A/R - Ambulance Billing	105,657.02	127,868.38	-22,211.36
185 · A/R Ambulance Uncoll. Allow.	-13,368.39	-24,484.88	11,116.49
Total Accounts Receivable	<u>94,108.67</u>	<u>103,383.50</u>	<u>-9,274.83</u>
Other Current Assets			
1201 · Prepaid Assets	7,312.43	3,972.65	3,339.78
1200 · Property Tax AR	31,608.23	31,608.23	0.00
Total Other Current Assets	<u>38,920.66</u>	<u>35,580.88</u>	<u>3,339.78</u>
Total Current Assets	<u>1,471,884.78</u>	<u>1,253,113.14</u>	<u>218,771.64</u>
Fixed Assets			
230 · Land	118,352.00	118,352.00	0.00
220 · Buildings-001	457,567.00	457,567.00	0.00
232 · Vehicles	1,614,008.38	1,582,448.24	31,560.14
210 · Equipment	370,370.62	762,486.10	-392,115.48
290 · Accumulated Depreciation	-1,297,816.78	-1,695,831.87	398,015.09
Total Fixed Assets	<u>1,262,481.22</u>	<u>1,225,021.47</u>	<u>37,459.75</u>
TOTAL ASSETS	<u>2,734,366.00</u>	<u>2,478,134.61</u>	<u>256,231.39</u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
300 · Accounts Payable	33,812.24	23,857.47	9,954.77
Total Accounts Payable	<u>33,812.24</u>	<u>23,857.47</u>	<u>9,954.77</u>
Credit Cards			
250 · NBAZ Credit Card	15,255.09	25,057.59	-9,802.50
Total Credit Cards	<u>15,255.09</u>	<u>25,057.59</u>	<u>-9,802.50</u>
Other Current Liabilities	<u>223,417.96</u>	<u>377,108.20</u>	<u>-153,690.24</u>
Total Current Liabilities	<u>272,485.29</u>	<u>426,023.26</u>	<u>-153,537.97</u>
Long Term Liabilities			
2401 · Compensated Absences	21,301.45	4,822.86	16,478.59
2500 · Station #2 Loan	164,062.40	179,525.74	-15,463.34
2501 · Int'l Engine Loan	66,756.35	98,730.21	-31,973.86
2502 · Ambulance Loan	126,470.41	148,121.12	-21,650.71
Total Long Term Liabilities	<u>378,590.61</u>	<u>431,199.93</u>	<u>-52,609.32</u>
Total Liabilities	<u>651,075.90</u>	<u>857,223.19</u>	<u>-206,147.29</u>
Equity			
Retained Earnings			
500 · Fund Balance - Gen Fund	642,567.17	207,152.86	435,414.31
Net Income	<u>1,493,833.51</u>	<u>1,493,833.51</u>	<u>0.00</u>
Total Equity	<u>2,083,290.10</u>	<u>1,620,911.42</u>	<u>462,378.68</u>
TOTAL LIABILITIES & EQUITY	<u>2,734,366.00</u>	<u>2,478,134.61</u>	<u>256,231.39</u>