

MINUTES OF TONTO BASIN FIRE DISTRICT
BOARD OF DIRECTORS MEETING
Regular Session
November 20, 2025

Call to Order: This regular session Board Meeting was called to order at 0930 hours by Chairman John France at Tonto Basin Fire Station #1, 46189 N AZ Highway 188, Tonto Basin, AZ.

Pledge of Allegiance: Led by Brian Nail.

Roll Call of Board Members: The following Board Members were present: Chairman John France, Secretary/Treasurer Robert Cooper, Board Member Ilene Hailey, Board Member Clifford “Cliff” Metz, and Board Member Brian Nail.

Also Present: Chief James Stoltenberg.

Board Member at Large Debra “Deb” Morris.

Tonto Basin Fire District Administrative Assistant Lore Lee Taylor.

Ben Archer-Clowes “Ben” with James Vincent Group (JVG) joined the meeting at 0945 hours.

Junior Morris. Shirley McDaniel.

Awards & Recognition: Chief Stoltenberg recognized and thanked Shirley McDaniel for providing Enchiladas for the Gila County Chief’s meeting on November 13, 2025 and provided Shirley with a TBFD Challenge coin. Deb Morris also highlighted that Shirley always supports the Fire District.

Chairman John Fance presented Chief Stoltenberg with a Chairman’s Award for assisting a person near Payson in putting out a car fire on October 22, 2025. The person did send an e-mail thanking the Chief and recognizing him for assisting and saving her personal belongings.

Reading and Approval of the October 16, 2025 Regular Session Meeting Minutes: The draft minutes from the prior Regular Session Board Meeting on October 16, 2025 were reviewed. Following the review of the prior meeting minutes on October 16, 2025, a motion to approve and adopt the minutes was duly made by Board Member Cliff Metz and seconded by Board Member Brian Nail. The meeting minutes were unanimously approved and adopted.

Chief’s Report: The Chief’s Report was presented by Chief Stoltenberg. Discussions ensued on the items as presented. During the Chief’s Report it was noted that one of the roof ladders had failed Ground ladder testing. The Chief would like to donate the damaged ladder to the Tri-City Fire Training Academy for training purposes. A motion was made by Board Member Brian Nail to donate the ladder to the Tri-City Fire Training Academy and seconded by Board Member John France. The vote to donate the damaged ladder was unanimous.

Board Member at Large Deb Morris, Junior Morris, and Shirley McDaniel left the meeting following the Chief’s Report.

Financial Report: Ben presented the monthly financial reports with the following ending balances as of 10/31/2025:

National Bank:	\$ 156,709.76
Warrant Account:	\$ 846,805.71
Capital Reserve Account:	\$ 355,685.56

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Following discussions on the Chief's Report and the Financial Reports a motion was made to accept both reports as presented by Board Member Cliff Metz and seconded by Board Member Brian Nail. The vote to accept both reports was unanimous.

Tonto Basin Firefighter Association Updates: Chief Stoltenberg noted that the Firefighter Association would be holding a meeting next week to decide how they would support local families during the Holidays. Board Member John France noted that the Desert Christian Community Fellowship would be holding a Thanksgiving dinner food distribution on November 21, 2025 and that the Association might want to partner with them. Board Member France will follow up with Firefighter Trenton Cline.

Call to the Public – Agenda Items: None.

Discussion/Information and Action: Proceeded regarding the election of Board Officers. A motion was made by Board Member John France to appoint Brian Nail as Clerk and to maintain the existing Board Officers John France as Chairman and Robert Cooper as Secretary/Treasurer. The motion was seconded by Board Member Cliff Metz. The vote to appoint Brian Nail as Clerk and maintain John France as Chairman and Robert Cooper as Secretary/Treasurer was unanimous.

Call to the Public – Non-Agenda Items: Board Member Robert Cooper reminded the Board of the upcoming Christmas Party on December 5, 2025 and the need to pull together a sign-up sheet for who would bring what food items. Lore Lee will send out a reminder and a sign-up sheet.

Board Member Cliff Metz highlighted a potential Firefighter Association fundraiser of using photos from different Fire District events and putting together calendars for the public to purchase. Chief Stoltenberg will present the idea to the Association.

Adjournment: There being no further business to come before the Board a motion to adjourn the meeting was made by Board Member Brian Nail and seconded by Board Member Cliff Metz. The vote to adjourn was unanimously adopted and the meeting adjourned at 1059 hours.