**MINUTES OF TONTO BASIN FIRE DISTRICT**
BOARD OF DIRECTORS MEETING
Regular Session
September 17, 2026

**Call to Order:** This regular session Board Meeting was called to order at 0930 hours by Chairman John France at Tonto Basin Fire Station #91, 46189 N AZ Highway 188, Tonto Basin, AZ.

**Pledge of Allegiance:** Led by John France.

**Roll Call of Board Members:** The following Board Members were present: Chairman John France, Clerk Brian Nail, Secretary/Treasurer Robert Cooper, Board Member Ilene Hailey, and Board Member Clifford "Cliff" Metz.

**Also Present:** Chief James Stoltenberg.
Tonto Basin Fire District Administrative Assistant Lore Lee Taylor.
Ben Archer-Clowes "Ben" with James Vincent Group (JVG) via Teams.

**Reading and Approval of the August 20, 2026 Regular Session Meeting minutes:** The draft minutes from the August 20, 2026 Regular Session Board Meeting were reviewed. Following the review of the prior meeting minutes on August 20, 2026 a motion to approve and adopt the August 20, 2026 meeting minutes was duly made by Board Member Cliff Metz and seconded by Board Member Brian Nail. The August 20, 2026 meeting minutes were unanimously approved and adopted.

**Awards & Recognition:** The Chief wanted to recognize firefighters Trystan McBlane and Stephen Toscano. They were on a call where a patient unfortunately passed due to cardiac arrest. Trystan and Stephen stayed on the scene to help console the family and the family later sent a thank you card for them going above and beyond. Thank you Trystan and Stephen.

**Chief's Report:** The Chief's Report was presented by Chief Stoltenberg. Discussions ensued on the items as presented and highlighted by the Chief.

**Financial Report:** Ben presented the monthly financial reports with the following ending balances as of 08/31/2026:

| | |
|---|---|
| National Bank: | $ 85,286.72 |
| Warrant Account: | $ 834,121.11 |
| Capital Reserve Account: | $ 369,777.88 |

Following discussions on the Chief's Report and the Financial Report a motion was made to accept both reports as presented by Board Member Ilene Hailey and seconded by Board Member Brian Nail. The vote to accept both reports was unanimous.

**At this time Ben left the meeting.**

**Tonto Basin Firefighter Association (TBFFA) Updates:** The Chief reported that the TBFFA had officially been approved and accepted as a Chapter of the International Association of Fire Fighters (IAFF) for full time employees. The local ID is 5655.

**Call to the Public – Agenda Items:** None.

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**Discussion/Information and Action:** the Chief proceeded regarding presenting the Annual Fiscal Year 2025/2026 Financial Audit Engagement Letter with BDR Richards. Following review and discussion on the Engagement Letter a motion to approve and sign the 2025/2026 Financial Audit Engagement Letter with BDR Richards was duly made by Board Member Brian Nail and seconded by Board Member Cliff Metz. The vote to approve and sign the 2025/2026 Financial Audit Engagement Letter with BDR Richards was unanimous.

**Call to the Public – Non-Agenda Items:** None.

**Adjournment:** There being no further business to come before the Board a motion to adjourn the meeting was made by Board Member Cliff Metz and seconded by Board Member Brian Nail. The vote to adjourn was unanimously adopted and the meeting adjourned at 1020 hours.